Kinross Curling Trust
Minutes of Annual General Meeting
Kinross Curling Rink
25th August 2020 19:00
Held virtually by Zoom

1. **Welcome**

2. **Apologies**

   There were two apologies received: Eric Robertson, John Geyer (trustee).

   There were 52 members identified as attending (quorum 25). Irene S Baillie, Jim Barton (trustee), Paul Baughan, Sarah Bruce Jones, Dottie Burt, Sue Cameron, Morag Erskine, Stuart Garvie, Frank Gibson, Elizabeth Glennie, Margaret-Elspeth Harman, Steven Kerr, Steven Kinninmonth, Derek Laird, Alan Muirhead, William Nicoll, Susan Rigby, Doug Ritchie (trustee), David Rutherford, Fiona Rutherford, Gary Rutherford, David Scott, Elaine Spain, Anne Steedman, Ena Stevenson, Robert B Stevenson, John Taylor, Eileen Thomas, Debbie Weir and Morag Wellman confirmed their attendance by message. Mike Caffyn, Michael Dougal, Jane Drysdale, Sandy Graham, Robin Kay, Graham Lindsay, Bill Linton, Andy Macpherson, Sheona Reid, Jim Saunderson, Maggie Saunderson, Maggie Scott, Susan Scougal, Fergus Shaw (trustee), Robert W Smith, Malcolm Strang Steel, Lynne Stevenson, James Stevenson, Bob Tait (trustee), Gareth Thomas (trustee), Angela Wilcox and Ken Young (trustee) were identified from Zoom attendance. One non-member was in attendance, Stuart Biegala, and four people could not be confirmed as members attending being identified on Zoom as Jim & Susan, Stuart, and 44791.

3. **Minutes of Annual General Meeting held on 31 January 2019**
   The minutes of the previous AGM 23 January 2020 had been circulated to all members. The minutes were proposed by Doug Ritchie and seconded by Mike Caffyn.

4. **Matters Arising**
   There were no matters arising.

5. **Chairperson's Report**
   Chair, Bob Tait, remarked on some of the challenges facing the effective running of the charity including the impact of Covid 19, the re-designation of staff duties, and an ongoing employment tribunal. The chair thanked staff for their work before and after the arrival of Covid, and also the members of the board of trustees for their advice and support.

6. **Report of the Independent Financial Examiner**
   This had been circulated in advance of the meeting.

7. **Approval of the Accounts to 30th April 2020**
   Treasurer, Doug Ritchie, presented the report. A question was raised regarding the international loan and possibility of hedging against currency fluctuations. It was confirmed that this is too late now, had been considered originally, but had been thought unnecessarily costly at the time.

   Approval of accounts proposed by Fergus Shaw and seconded by Bill Linton.

8. **Appointment of Independent Financial Examiner**
   Doug Ritchie proposed that Thomson Cooper should be our independent financial adviser for the present financial year. Seconded by Malcolm Strang Steel.

9. **Present Business Position**
   Bob Tait reported on the appointment of David Jones as General Manager and his sudden unexpected resignation after seven weeks, last Thursday 20 August. Whilst there had been high hopes for the appointment, it seems that David had expected entire responsibility for managing trust affairs from the start and could not work with the board's constitutional responsibility for management and financial management of the Trust. The board could not relinquish these responsibilities in the short space of time he was with us. It is much regretted that this has not been successful.

   a) Buildings:
      There has been little to no building work. Discussions with The Green Hotel about gas payments have highlighted that the current supply pipes do not meet current safety requirements, and negotiations continue. There have been discussions about improving the car park surfacing but deferred under the current financial situation.

   b) Operations, Business Development:
      Jim Barton reported. Since the last AGM the main event has been the early and ongoing closure due to Covid. The co-operation of staff throughout the furloughing procedures, planning for reopening and rescheduling is recognised and very much appreciated.

      The development plan discussed at the last AGM has not progressed as far as anticipated due to the pandemic. The appointment of a General Manager was part of the plan but has disappointingly fallen through. In the absence of a general manager, Jim will undertake those duties on a voluntary basis.

      In consultation with staff, the agreed target opening date is 5 October. Revised ice allocations have been sent out.

      In response to a question from the audience, Jim confirmed that it is the intention of the board to appoint a General Manager, but that it may be prudent to learn from recent experience and be clear about processes.

   c) Finance:
      Doug Ritchie discussed the current financial situation. There is a budgeted Trading Surplus for year-end to 30/4/21 of £30k based on 20% drop in ice income and no bar sales until January.

      After Capital Costs the estimated Net Surplus is £6k. It will be essential to ensure cash flow is adequate through to August 2021.

      In answer to a question from the audience, it was reported that Covid related cancellations would be considered sympathetically.

10. **Consultation with Clubs**
    Fergus Shaw presented a summary of the consultations held with clubs, and the impact on this of Covid. The season start has been delayed to 5 October and extended by one week. KCT leagues will continue. Start times have changed and there will be no 21:45 matches. The bar will be closed until Covid restrictions are removed. There have been two Zoom meetings to discuss re-opening. Currently, Scottish Curling Guidance is on version 5, which clarifies that face coverings are not required when on the ice. Clubs will require a designated Covid Officer. Further details and advice are expected.

    No questions arose.

11. **Election of Trustees (4 Vacancies)**
    25% of the elected board (two members) and all co-opted board members stand down at each Annual General Meeting. John Geyer, Gareth Thomas, and Ken Young stood down. Jim Barton, Doug Ritchie, Fergus Shaw and Bob Tait were willing to remain on the board, leaving four vacancies. Only one nomination was received: Angela

Wilcox. There being no objections, she was appointed. Urgent consideration will be given to co-opting a member to reach the minimum number of six board members.

12. **Any other competent business**

    It was asked if there will be another meeting for clubs before the season starts. It was confirmed that there will be, with details to be arranged.

There being no further business, the meeting was brought to a close at 20:04 hours.